



## **Costume Designer for the Youth Theater Ensemble**

<b>Job Title</b>	<b>Costume Designer for TMC's Youth Theater Ensemble</b>
<b>Reporting to</b>	<b>Director &amp; Producer</b>
<b>Stipend:</b>	<b>\$350</b>
<b>Hours/Schedule:</b>	<b>Starts end of January with Director (See Rehearsal Schedule)</b>
<b>Auditions:</b>	<b>January 21st - 29th, 2020</b>
<b>Show Dates :</b>	<b>May 1st, 2nd &amp; 8th, 2020</b>

### **The Organization:**

The Miracle Center's (TMC) mission is to use the performing and visual arts as a tool for personal and professional growth via self-expression for youth and adults. TMC nurtures and encourages the development of the next generation of professional artists by offering them opportunities to perform and exhibit their work.

The Miracle Center is a theatre company on the border of the Logan Square and Hermosa communities. Our program is the Youth Theatre Ensemble, and we work with over 50 inner-city teens on three productions throughout the year. What we need is a costume designer is to take the choices our design teens make and compile costumes as close to that as possible..

In terms of the time commitment, we really would only need the costume designers for our initial production meetings, fittings, a few rehearsals to be with the costume students, production meetings and tech rehearsals. You are more than welcome to put more time and energy into the process as our teens could benefit from the mentorship.

### **Job Summary:**

We are looking for a creative Costume Designer to create costumes and costume props for the actors

on stage. As the Costume Designer, you must be very creative and well-versed in different garment types and styles. You should be talented at sketching and see creating clothes as art. Overall, your work will play a great part in setting the tone for the story and enhancing the actor's performance.

### **Job Responsibilities Include:**

- Oversees the completion of all costume elements of a production to the Director and Producer's liking.
- Is able to produce costumes for a production whether rented, bought, or made in a reasonable amount of time and have scheduled deadlines.
- Manage shop supplies, tools, stock fabrics, notions and materials necessary for the production.
  - That means keeping the costume shop clean, tidy, and well organized throughout the process and at the end of each rehearsal.
- Work with costume design students as a teaching artist to teach let the elements of costume design
- Acts as liaison with the Stage Manager for costume fittings and production notes.
- Manages budget for costumes and keeps the producer up to date of all the budgetary concerns or status
- Determines and maintains a costume production quality of the highest standards
- Manages receipts, purchase orders, and returns them all to the producer.
- Will attend all production meetings, dress rehearsals, technical rehearsals, and any rehearsals requested by the Director or Producer.
- Compiles research, sketches, and designs for costumes, hair, and makeup.
- Meet with the Director and Stage Manager to put together an accurate scene/character breakdown and generate a costume plot.
- Be responsible for keeping track of pull lists, labeling all pulled costumes and returning unused pulled pieces
- Create sketches, renderings, and supply lists for the realization of the hair and make-up design
- The Costume Designer will facilitate getting the actors measurements as soon as possible.
- Attend strike. Following strike, return all borrowed items in original condition
- The costume designer is responsible for laundry and dry-cleaning.
  - Please plan dry-cleaning costs accordingly

### **Essentials:**

- Experience in professional technical theater
- Knowledge of Microsoft Office, Adobe Creative Suits (specifically Photoshop and InDesign) is preferred
- Knowledge of historical periods, antiques, and scenic design is a plus
- Time management skills, ability to work well under pressure, and meet deadlines
- Team player with outstanding problem-solving abilities and creative solutions that can work independently
- Ability to manage and oversee a small crew as assigned

- A passion for theatre and the performing arts
- Promote a culture of high performance and continuous improvement that values learning and commitment to quality production and willingness to work with actors.
- Three or more years of experience in the theatre and/or performing arts sector
- Able to engage and good communication skills with TMC Staff, Production Team, Actors, and Volunteers
- Able to come to all tech rehearsals, pick-up rehearsals, and production meetings
- Able to roll with the punches and adapt to change when necessary
- An aptitude for dealing with difficult situations
- Understanding of a range of styles and cultural/historical elements
- A thorough knowledge of the methods, practices, techniques, materials, tools, and equipment used in the operation of stage settings, rigging, scenery and lighting systems
- Able to communicate with all members of the production when changes are made or when things are needed
- Knowledge of design, sewing and textiles
- Able to build a strong relationship with the actors and with the members of the production team
- Ability to handle multiple tasks with accuracy and to establish and meet deadlines in a timely manner
- High professional standards with acute attention to details
- Proven experience as costume designer or similar role
- A passion for theatre and the performing arts
- Significant experience (3 years +) in a learning and/or participation context
- Promote a culture of high performance and continuous improvement that values learning and a commitment to quality programming, production and willingness to work with teens
- Successful track record in working with and empowering children and teens through the arts
- 3+ Years of experience in the theatre and/or performing arts sector /Musical Theater background
- Experience in facilitating devised theatre projects with teens
- Knowledge of best practices around youth theater programming/activities
- Able to engage with TMC Staff, parents & volunteers
- Exceptional communication and collaborative skills with a demonstrated ability to lead and work with TMC Staff, teens, parents and volunteers
- An aptitude for dealing with difficult situations
- Good IT literacy with Microsoft Office packages, Google Drive (Docs, sheet etc.) and email etiquette

**To Apply:**

To apply, please submit your CV and resume to Vanessa Torres: [Torres.Vanessa@gmail.com](mailto:Torres.Vanessa@gmail.com)

**Email Subject Line:** Costume Designer for TMC's Youth Theater Ensemble